



# Woodlands Ring Secondary School

Responsibility. Respect. Resilience

Our Ref: Parents Comms/2019\_01

04 January 2019

Dear Parents and Guardians (Secondary Four/ Five)

Warm greetings from Woodlands Ring Secondary School! The year ahead will once again be an exciting one for your child/ward, and for the school.

## SCHOOL PRIORITIES FOR 2019

The education landscape is changing rapidly with the global shifts. Rapid technological growth, subdued global growth and anti-globalisation are all factors that affect us. With this in mind, what can we do to prepare for the future? How do we stay nimble and be pioneers of the next generation? How do we stay responsive, be innovative and work towards a common good? These are questions we constantly ask ourselves as we **review and strengthen our processes and academic programme** to **maximise the potential** of each WRS student to **enjoy the learning and continue learning for life**. We have kept the structural change to facilitate academic and co-curricular teaching and learning by allocating Mondays and Fridays to be CCA days. Wednesdays and Thursdays are specially set aside for teachers to conduct supplementary programmes where necessary. We are always reflecting on how to engage students purposefully.

I hope you will work closely with our teachers to monitor your child's/ward's learning progress closely, to ensure that they develop strong study habits, and are coping well with the pace of study.

To facilitate our cooperation and for closer partnership, we have included a set of important information for your attention.

### A. STUDENT HANDBOOK

All students are issued with the WRS student handbook on the first day of school. Information such as our school vision, mission, code of conduct, criteria for student progression and CCA grading are available in the handbook.

### B. ENRICHMENT PROGRAMMES

Your child/ward will be undergoing various enrichment programmes this year. The key programmes are listed below.

#### 1. READING PROGRAMME

Every morning before the first lesson begins, we dedicate 10 to 15 minutes for your child/ward to enjoy sustained and silent reading. On Wednesdays, your child/ward would read materials in their Mother Tongue and on other days, materials in English.



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Both the English and Mother Tongue departments would be selecting reading materials, especially the reading of newspapers, for the reading programme as part of whole-school approach to raising literacy skills. Cultivating the reading habit is important to the growth of your child/ward, and we hope that parents/guardians would reinforce the message.

## 2. MATHEMATICS LEARNING PORTAL

To enhance the teaching and learning of Mathematics, the school has made provisions for the students to have access to a Mathematics resource portal. This would allow for continuous learning and provide additional resources even when they are at home.

## 3. EXPERIENTIAL LEARNING WEEK [Term 2 Week 1]

The school would be running its signature programme of experiential learning with ECG and future ready skills in Term 2, week 1 this year.

## C. ADMINISTRATIVE MATTERS

### 1. TEMPERATURE-TAKING EXERCISE 2019

We will be conducting our Temperature-Taking Exercise on **Monday, 07 January**. Your child/ward is required to bring his/her thermometer for this exercise on **Friday, 04 January** for the Dry Run and on **Monday, 07 January** for the actual exercise. Do assist us in ensuring that your child/ward brings it to school.

### 2. CODE OF CONDUCT

The **Code of Conduct** for the students is reflected in the **Student Handbook** from **pages 14 - 21**. All students are required to familiarise themselves with this information and adhere to them.

### 3. STUDENT INSURANCE COVERAGE

MOE requires schools to cover their students with the basic Student Protection plan. The coverage extends to all school and CCA-related activities and is with immediate effect from Jan – Dec. The cost of this insurance plan of is fully borne by the school.

The brochure spelling out the details of the policy coverage and benefits as well as the claim procedures will be given to your child/ward this week. The information is also available on our website at <http://www.woodlandsringsec.moe.edu.sg/>. We would like to take this opportunity to remind you that all claims should be submitted to the school **within 1 month of the receipt date**.

Should you have any queries, you might wish to contact our Administration Manager, Mdm Noorashikin, at Tel: 63643712.



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## 4. COMMUNICATION WITH PARENTS / GUARDIANS

To leverage technology, we would like to share relevant school information with parents/guardians through the school website [<http://www.woodlandsringsec.moe.edu.sg/>]. School activities, letters to parents/guardians, test and exam schedules will be available on the website.

If parents/guardians have not updated the school regarding change of address or your contact numbers, you would have to inform us of the change through your child/ward or by sending an email to our school's email address: [wrss@moe.edu.sg](mailto:wrss@moe.edu.sg).

## 5. SCHOOL CALENDAR OF EVENTS FOR 2019

The key dates in our school calendar, which are of importance to your child/ward, are pencilled in the table in Annex A for your easy reference and planning. The various school events for Semester 1 2019, are correct as of today. You may refer to the school website for any updates.

Finally, my staff and I will do our best to care for every child, and to make their time here a rewarding one. I look forward to working with you to ensure that your child/ward has a successful and enriching year ahead, full of learning, growing and exploring new frontiers. I definitely look forward to meeting you at our "An Evening with Parents" on **Friday, 5<sup>th</sup> April 2019** where we can interact at a deeper level for the well-being of our students, your children.

Yours faithfully

Mrs Ng Siew Bee  
Principal



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Annex A

## Sec 4/5 Calendar

Date	Event Description
<b>TERM 1</b>	
Saturday, 5 January	CCA Orientation
Monday, 7 January	Temperature-Taking Exercise
Friday, 1 February	Community Morning
<i>Monday, 4 February</i>	<i>Eve of Chinese New Year- early dismissal at 10.30am</i>
<i>Tuesday, 5 &amp; Wednesday, 6 February</i>	<i>Chinese New Year Holidays</i>
Monday, 25 February – Wednesday, 5 March	Common Test
Saturday, 9 March	Sports Heats [for selected students]
<b>Saturday, 17- Sunday, 24 March</b>	<b>March School Vacation</b>
<b>TERM 2</b>	
Friday, 22 March	CCA Stand down*[excluding those involved in SYF AP / Sports Competitions]
Monday, 25 - Thursday, 28 March	Experiential Learning Week
Friday, 5 April	An Evening with Parents & Commendation Day
Friday, 12 April	Sports Day @ Woodlands Stadium
<i>Friday, 19 April</i>	<i>Good Friday Public Holiday</i>
<i>Wednesday, 1 May</i>	<i>Labour Day Public Holiday</i>
Monday, 6 May – Friday, 17 May	Mid-Year Exams
Friday, 31 May	Parent Teacher Meeting
<b>Saturday, 1 June – Sunday, 30 June</b>	<b>June School Vacation</b>
<b>TERM 3</b>	
<i>Sunday, 7 July</i>	<i>Youth Day</i>
<i>Monday, 8 July</i>	<i>Youth Day School Holiday</i>
Tuesday, 23 July	Home Based Learning & GCE MT Listening Comprehension Exam
Wednesday, 8 August	National Day Celebrations
<i>Thursday, 9 August</i>	<i>National Day Public Holiday</i>
<i>Friday, 10 August</i>	<i>National Day School Holiday</i>
<i>Sunday, 11 August</i>	<i>Hari Raya Haji</i>
<i>Monday, 12 August</i>	<i>Hari Raya Haji Public Holiday</i>
Thursday, 5 September	TASAD Celebrations
<i>Friday, 6 September</i>	<i>Teachers' Day School Holiday</i>
<b>Saturday, 7 – Sunday, 15 September</b>	<b>September School Vacation</b>
<b>TERM 4</b>	